

# Aylesford Parish Council

## Policy & Resources Committee

### Minutes of the Meeting held in the Aylesford Parish Council Office, Aylesford on Tuesday 8 August 2023

**Present:** Councillors Sullivan (Chairman), Balcombe, Beadle, Mrs Birkbeck, Chapman, Craig, Ms Dorrington, Mrs Eves, Fuller, Mrs Gadd, Mrs Ogun, Rillie, Sharp, Shelley, Smith.

**In Attendance:** Melanie Randall (Clerk)

**Apologies:** Councillors Gledhill, Ms Oyewusi and Rowe.

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#### 1. Apologies for Absence

Apologies of Absence from Councillors Gledhill, Ms Oyewusi and Rowe were received, and the reasons for absence agreed.

#### 2. Declarations of Interest

There were no declarations of interest additional to those contained in the Register of Members Interests.

#### 3. Minutes of the last meeting held on 4 July 2023

It was **Agreed** that the Minutes from the meeting held on 4 July 2023 be approved as a correct record.

#### 4. Accounts for Payment

The Council considered the Payment Schedule attached to the Agenda and Councillor Balcombe proposed and Councillor Mrs Gadd Seconded and it was **Resolved** that 28 payments totalling £16,856.48 be made.

#### 5. Finance Advisory Sub Committee

It was **Agreed** to note the minutes of the meeting held on 25 July 2023. **Noted**

## **6. KALC**

Councillor Shelley asked the Council to consider submitting a Motion to KALC for their AGM due to take place on Saturday 18<sup>th</sup> November 2023. There were no suggestions and members were asked to give it some thought. **Noted**

## **7. TMBC/Parish Partnership Panel Meeting**

Councillor Shelley informed members that Parish Councils are invited to submit items they want to raise. One thing suggested was the communication between the Parish Partnership Panel and Parish Councils. **Noted**

## **8. Council Vacancies**

There are no vacancies.

## **9. Public Convenience Review**

The Chairman reported that he and the Clerk had received an email from TMBC strongly suggesting the work will be starting imminently as TMBC was enquiring about the best location in Coronation Gardens to store the materials and equipment. **Ongoing**

## **10. Adoption of Aylesford Station**

The Clerk reported that the Parish Council had received the grant for the noticeboards and asked Councillor Shelley to provide her with information of the exact items she needs to purchase. **Ongoing**

## **11. Campers in Ferryfield**

The Clerk informed members the two homeless people in question were still camping on Ferryfield. She had sought advice from the Council's insurance company as to whether the existing legal expenses cover included in the policy would fund the legal fees for an injunction. The Clerk confirmed that she has received confirmation from the insurers that this would be covered by the legal expenses cover. A solicitor appointed by the insurer will contact the Clerk in the next few days. The Clerk asked the committee to consider if they do want to proceed with obtaining the injunction. After discussion it was **Resolved** to proceed with the injunction or any other action that might be needed to remove the campers. **Resolved**

**Note: this item will stay on the agenda until the campers have left the site.**

## **12. Any Other Correspondence**

### **Aylesford Football Club Tournament**

The Clerk informed the committee that the Aylesford Football Club Tournament is on Saturday and Sunday 2<sup>nd</sup> and 3<sup>rd</sup> September 2023 on Forstal Recreation Ground.

**Noted**

### **Screens for Meeting Room**

A Councillor raised the possibility of having two approx. 70” screens put on the walls in the Council Office meeting room to view agendas and other associated papers for Council meetings. It would also enable the Council to view planning applications at the meeting. Having screens would also cut down on the amount of paper for meetings being used.

Some members stated they would still want their papers printed even if there were screens.

The Clerk suggested that maybe the Council could look at buying a small number of tablets for those members who do not require paper. They would remain in the office, be connected to the internet and be available for members use on the night of the meeting. Staff would have to ensure the documents were on the tablet in advance. The Clerk will make some enquiries, obtain some costs and report back.

## **13. Duration of Meeting**

7.49pm to 8.20pm